

TENNESSEE DEPARTMENT OF HEALTH
BUREAU OF LICENSURE AND REGULATION
DIVISION OF EMERGENCY MEDICAL SERVICES
REGULATORY BOARD MEETING
SEPTEMBER 14, 2005

APPROVED
NOVEMBER 29, 2005

The Emergency Medical Services Board meeting was conducted in the Cumberland Room of the Cordell Hull Building, located at 425 Fifth Avenue North in Nashville, Tennessee.

Chairman Darren Ellenburg called the meeting to order at 9:02 a.m. The roll call was taken as follows:

Dr. Charles Alderson	present
Chief David Baxter	present
Susan Breedan	present
Robert Byrd	present
Dr. Julie Dunn	absent
Susan Earl	present
Larry Griffin	present
Mark King	present
Don Mosby	present
Jackie Wilkerson	present
Ken Wilkerson	present
Dr. Steve White	absent
Chairman Ellenburg	present

A quorum was declared.

The first item on the business agenda was rulemaking. Chairman Ellenburg called Richard Land to report on the August 31 rulemaking hearing.

The amendments to rule 1200-12-1-.04 (2) (c) received favorable written comments. Mr. Land indicated copies of the comments were in the board books. Since there were not any negative comments, it was decided to vote on the amendments as a "package vote".

On 1200-12-5, Critical Care Paramedic, numerous reports were received from various administrative directors of emergency medical services. Mr. Randy White, Education Director for Rutherford County EMS, requested the addition of the procedure for insertion and management of chest tubes as part of the care that could be provided by the critical care paramedic. This addition was also supported by Michael Clements of Bedford County EMS and Maria Smith, EMT-P, who is the program director at Roane State Community College. Donna Tidwell responded to the request and confirmed the chest tube insertion is addressed in the curriculum, however, due to an oversight was not included in the proposed rule, but is an essential skill; therefore, a recommendation

was offered so paragraph (5) of 1200-12-5-.02 be amended to read: "initiate and manage surgical airways and chest tubes."

Chairman Ellenburg entertained a motion to insert the recommended change into the rule at the appropriate place; Jackie Wilkerson so moved and the second was by Susan Earl. A roll call vote was taken.

Dr. Alderson	yes	Mark King	yes
David Baxter	yes	Don Mosby	yes
Susan Breeden	yes	Jackie Wilkerson	yes
Robert Byrd	yes	Ken Wilkerson	yes
Susan Earl	yes	Chairman Ellenburg	yes
Larry Griffin	yes		

MOTION PASSED

Mr. Land clarified the increase in fees for the upgrade from a paramedic to a critical care paramedic license, which will be \$75.00. Also, the initial instructor authorization will be \$35.00.

Ken Wilkerson asked about the language regarding the reinstatement of a lapsed license for a paramedic. The language reads "more than two years", but does not cover the period of exactly two years; i.e. "two years or more". Mr. Land replied it corrected for the EMT, but the paramedic had been overlooked. It will be corrected before the final submission.

Robert Byrd asked about the fee for the critical care paramedic classes and testing. Ms. Tidwell said the fee for classes would be the decision of the institution that offered the class and the testing fee was in negotiation, however, it appears the fee will be no more than \$50.00. If the fee negotiation failed, a state exam would have to be written.

Ken Wilkerson moved to accept the rules as amended; seconded by Robert Byrd.

Dr. Alderson	yes	Mark King	yes
David Baxter	yes	Don Mosby	yes
Susan Breeden	yes	Jackie Wilkerson	yes
Robert Byrd	yes	Ken Wilkerson	yes
Susan Earl	yes	Chairman Ellenburg	yes
Larry Griffin	yes		

MOTION PASSED

RULES TRACKING

Mr. Land said he anticipated a speedy turnaround on all outstanding rules. The only outstanding rules were approved in June and today's.

CRITICAL CARE PARAMEDIC CURRICULUM

Ms. Donna Tidwell asked for any questions concerning the distributed curriculum. She asked for the Board's approval. Jackie Wilkerson made the motion to accept the curriculum as written; seconded by Don Mosby.

Ms. Tidwell recognized the critical care paramedic committee for their committed effort for more than a year. The committee members were: Jimmy Edwards, Maria Smith, Teddy Rogers, Steve Hamby, Mike Clements, Barry Dennis, Dr. Joe Holley, Dr. Sullivan Smith, Dr. Michael Vale, Dr. Jim Creel and Lynn Thompson. The members were presented with certificates of appreciation for their contributions to the development of the critical care program.

SPECIAL RECOGNITION

Chairman Ellenburg acknowledged the accomplishment of board member, Ken Wilkerson, who is also the director of the Hamilton County EMS, received national recognition from the National Association of Emergency Medical Technicians as EMS administrator of the year, and Hamilton County as EMT/Paramedic service of the year.

CONFLICT OF INTEREST

Ms. Juanita Presley, advisory counsel, distributed the conflict of interest statements to the board members. Ms. Presley reminded the board of possible situations of previous involvement, current involvement or relationships with the subject parties which would constitute a "conflict of interest" and the board member would need to recuse oneself.

OFFICE OF GENERAL COUNSEL REPORT

The day's agenda consisted of seven (7) contested cases, a Motion to Amend Judgement, an Agreed Order and a Consent Order.

A Petition for Declaratory Order filed by Mr. William West of AirEvac was decided for a hearing. Mr. Robert Byrd recused himself. Larry Griffin made the motion to accept the Petition for Declaratory Order; seconded by David Baxter. A roll call vote was taken.

Dr. Alderson	yes	Mark King	yes
David Baxter	yes	Don Mosby	yes
Susan Breeden	yes	Jackie Wilkerson	yes
Robert Byrd	yes	Ken Wilkerson	yes
Susan Earl	yes	Chairman Ellenburg	yes
Larry Griffin	yes		

MOTION PASSED

AIR AMBULANCE COMMITTEE

Richard Land reported the committee met on August 10, 2005. Steve Strone is now the chairman of the committee. The meeting was held in conjunction with the Nashville FAA office. Mr. Craig Curtis and Jim Perkins of the FAA were in attendance.

Several subcommittees were formed to study the rules and regulations for air ambulance services.

CLINICAL ISSUES COMMITTEE

Dr. Joe Holley, Chairman, of the committee was not in attendance.

COMMUNICATIONS COMMITTEE

Richard Land announced a Tennessee Wireless Communications Council meeting was scheduled for September 15, 2005 at the TBI for discussion of the 800 megahertz realignment with Nextel.

The new state contract for communications equipment is being reviewed for it's deadline of November 1st.

With the results from these meetings, the EMS Communications Committee will meet to move forward with its agenda.

EDUCATION COMMITTEE

Ms. Donna Tidwell reported on the IC conference which was held in July at Gatlinburg. One hundred sixty two (162) instructors successfully completed the National Emergency Medical Services Educators Course.

Ms. Tidwell asked that a task force of educators, service directors and providers be appointed to look at the national scope of practice for the different licensure levels, and possible alignment options for Tennessee.

Jackie Wilkerson moved to allow Ms. Tidwell to proceed with the task force; seconded by Susan Breeden. A voice vote was taken with all members voting yes. None were opposed.

Chairman Ellenburg asked for any volunteers to sit on the task force committee. Jackie Wilkerson volunteered to serve on the task force.

TRAUMA CARE ADVISORY COUNCIL

In the absence of the Chairman, Dr. Julie Dunn, EMS Director Joe Phillips gave the report. Mr. Phillips reminded the board of a May meeting to set the priorities to

implement the trauma care plan. The first step of the plan will take place on Friday, September 16, 2005 with a meeting of the eleven (11) state trauma centers at the Renaissance Hotel. The participants will hear the concepts for raising monies for the trauma care system.

EMITS SYSTEM

Donna Tidwell reported the system had 122,561 runs entered into the EMIT System. The 9-1-1 responses were 74,410; medical transports were 26,286; 24,800 were interfacility transfers; standbys of 655; intercepts were 238 and 162 mutual aids. One hundred sixteen (116) services that logged on with 108 of those services having completed runs. The proposed schedule, within five to six weeks, is for all services/vendors to be online with completion of the set-up accounts for uploading into the EMITS system.

MEDICAL DIRECTORS CONFERENCE

Ms. Tidwell announced the October 17, 2005 medical directors' meeting to be held in the Radisson Hotel located at Opryland.

PRODUCTION REPORT

EMS Director, Joe Phillips, reviewed the distributed report with the board members. Projected numbers for the end of September are over 4,000 licensed paramedics.

REGIONAL COMMUNICATIONS CENTER PROGRAM

Mr. Phillips reported the program continues to move forward and on schedule. Preparation to contract with designated RCCs in order to transfer the hospital bioterrorism money to them to buy the equipment to implement the project.

The first new center to be designated will be Maury Regional Hospital in Columbia, Tennessee. They meet the current requirements and capabilities. Other centers will be designated in Nashville, Knoxville and the Tri-Cities area which will complete the system.

KATRINA RESPONSE

Tennessee received flights at five (5) airports in four (4) regions. Mr. Phillips commended the regional consultants, John Dabbs, Steve Hamby, Debbie Cox, and Bill Sewell, in the matter they organized their local resources of EMS directors and medical directors to take in the critical patients brought in by aircraft. Tennessee's first NDMS flight arrived in Nashville.

Chairman Ellenburg called for a fifteen minute break.

The meeting was called back to order at 10:10. Administrative Law Judge, J. Randall LaFevor was introduced by Chairman Ellenburg for the contested hearings.

Judge LaFevor asked Ms. Elisha Hodge for announcements concerning some of the cases on the agenda. Ms. Hodge announced the changes on the agenda.

Joann Frizzell has entered into an Agreed Order of Continuance

Mell James has also entered into an Agreed Order of Continuance

David Earl Nixon will be entered for an Agreed Order of Continuance

On the Motion to Amend on Previous Judgment on Lanette Stratton, the State does not have proof of service of process; therefore, the case will be continued to the next board meeting.

The Court asked to proceed with the Michael Couch case. Mr. Joseph Callendriello represented Mr. Michael Couch.

In the Matter of:
Michael Couch, EMT-P
Waverly, Tennessee
Docket No. 17.34-06518A

After the evidence was presented to the Board, Chairman Ellenburg entertained a motion on the Allegations of Fact. Larry Griffin made the motion to accept the Allegations of Fact as presented by the State; seconded by Don Mosby. The vote was taken by roll call.

Dr. Alderson	yes	Mark King	yes
David Baxter	yes	Don Mosby	yes
Susan Breeden	yes	Jackie Wilkerson	yes
Robert Byrd	yes	Ken Wilkerson	yes
Susan Earl	yes	Chairman Ellenburg	yes
Larry Griffin	yes		

MOTION PASSED

Larry Griffin moved to accept the Causes of Action as written. Ken Wilkerson seconded the motion.

Dr. Alderson	yes	Mark King	yes
David Baxter	yes	Don Mosby	yes
Susan Breeden	yes	Jackie Wilkerson	yes
Robert Byrd	yes	Ken Wilkerson	yes
Susan Earl	yes	Chairman Ellenburg	yes

Larry Griffin yes

MOTION PASSED

A motion for Mr. Couch's license be revoked was made by Larry Griffin. Robert Byrd seconded the motion. Chairman Ellenburg called the roll for the vote.

Dr. Alderson	yes	Mark King	yes
David Baxter	yes	Don Mosby	yes
Susan Breeden	yes	Jackie Wilkerson	yes
Robert Byrd	yes	Ken Wilkerson	yes
Susan Earl	yes	Chairman Ellenburg	yes
Larry Griffin	yes		

MOTION PASSED

Larry Griffin made the motion for the policy statement to read:

This Board simply will not tolerate shirking an EMT-P's responsibility and care for a patient; will not tolerate falsification of a document, and will not tolerate a person that is the lead caregiver on a call leading somebody else to something that causes them to lose their license, and certainly won't tolerate somebody not being forthcoming with a member of the family that thinks this person is being taken good care of by the level of care that they require.

Robert Byrd gave the second on the policy statement, and the vote was:

Dr. Alderson	yes	Mark King	yes
David Baxter	yes	Don Mosby	yes
Susan Breeden	yes	Jackie Wilkerson	yes
Robert Byrd	yes	Ken Wilkerson	yes
Susan Earl	yes	Chairman Ellenburg	yes
Larry Griffin	yes		

MOTION PASSED

Judge LaFevor asked Ms. Hodge to prepare the Order showing the Board's decision.

In the Matter:
Larry Burns, EMT-P
Ider, Alabama
Docket No. 17.34-076517A

Ms. Elisha Hodge asked the court for a motion of default. The Board approved the motion. Mr. Burns was not present nor represented by counsel.

After the evidence was presented, David Baxter made the motion to accept the Allegations of Fact as presented; seconded by Dr. Alderson.

Dr. Alderson	yes	Mark King	yes
David Baxter	yes	Don Mosby	yes
Susan Breeden	yes	Jackie Wilkerson	yes
Robert Byrd	yes	Ken Wilkerson	yes
Susan Earl	yes	Chairman Ellenburg	yes
Larry Griffin	yes		

MOTION PASSED

Jackie Wilkerson moved to accept Causes of Action as written. Larry Griffin gave the second on the motion.

Dr. Alderson	yes	Mark King	yes
David Baxter	yes	Don Mosby	yes
Susan Breeden	yes	Jackie Wilkerson	yes
Robert Byrd	yes	Ken Wilkerson	yes
Susan Earl	yes	Chairman Ellenburg	yes
Larry Griffin	yes		

MOTION PASSED

Chairman Ellenburg opened the floor for a motion on the penalty. Jackie Wilkerson made the motion to revoke the license of Larry Burns. A second on the motion was given by Ken Wilkerson.

Dr. Alderson	yes	Mark King	yes
David Baxter	yes	Don Mosby	yes
Susan Breeden	yes	Jackie Wilkerson	yes
Robert Byrd	yes	Ken Wilkerson	yes
Susan Earl	yes	Chairman Ellenburg	yes
Larry Griffin	yes		

MOTION PASSED

Chairman Ellenburg asked for a Policy Statement on the Board's action. Mark King made the following policy statement.

"The Board believes this individual is an unsafe practitioner, and the public health is endangered by the conduct of this individual, habitual theft or misuse of any medications in such a manner as to adversely affect the delivery, performance, or activities in the care of patients requiring medical care"

Robert Byrd moved to accept the Policy Statement as spoken; seconded by Susan Breeden.

Dr. Alderson	yes	Mark King	yes
David Baxter	yes	Don Mosby	yes
Susan Breeden	yes	Jackie Wilkerson	yes
Robert Byrd	yes	Ken Wilkerson	yes
Susan Earl	yes	Chairman Ellenburg	yes
Larry Griffin	yes		

MOTION PASSED

Ms. Hodge was asked to prepare the Final Order reflecting the Board's decision.

In the Matter of:
Rose Marie Wilson, EMT-P
Clarksville, Tennessee
Docket No. 17.34-076614A

Ms. Wilson was called forward and sworn in. She was not represented by counsel. Ms. Elisha Hodge, State Counsel, presented the charges and evidence thereof to the Board.

After hearing the evidence and questioning Ms. Wilson, the Board started their deliberations. Ken Wilkerson made the motion to accept the Allegations of Fact as presented. Susan Breeden gave the second on the motion. Chairman Ellenburg called for the vote.

Dr. Alderson	yes	Mark King	yes
David Baxter	yes	Don Mosby	yes
Susan Breeden	yes	Jackie Wilkerson	yes
Robert Byrd	yes	Ken Wilkerson	yes
Susan Earl	yes	Chairman Ellenburg	yes
Larry Griffin	yes		

MOTION PASSED

The Causes of Action were accepted by a motion from Ken Wilkerson and seconded by David Baxter. The vote to accept was:

Dr. Alderson	yes	Mark King	yes
David Baxter	yes	Don Mosby	yes
Susan Breeden	yes	Jackie Wilkerson	yes
Robert Byrd	yes	Ken Wilkerson	yes
Susan Earl	yes	Chairman Ellenburg	yes
Larry Griffin	yes		

MOTION PASSED

The floor was opened for the penalty phase. Mark King moved for a letter of written reprimand, probation for a period not to exceed twelve months, remedial ethics course, a minimum of two (2) hours to be taken within the next ninety (90) days. The motion was seconded Robert Byrd. After discussion, the vote was called.

Dr. Alderson	yes	Mark King	yes
David Baxter	yes	Don Mosby	yes
Susan Breeden	yes	Jackie Wilkerson	yes
Robert Byrd	yes	Ken Wilkerson	yes
Susan Earl	yes	Chairman Ellenburg	yes
Larry Griffin	yes		

MOTION PASSED

Ms. Hodge asked to approach the bench. Counsel was concerned the Board's decision was putting into effect two separate types of disciplinary action; one, a lesser measure and one more severe. Judge LaFavor's interpretation of the Board's action was to place the Respondent on probation with the requirement of remedial education and a formal explanation of the Board's action to be placed in the Respondent file.

Mr. King, who made the motion, agreed with Judge LaFavor's interpretation as the intent of his motion.

Chairman Ellenburg called for the policy statement. Mark King gave the policy statement to be:

"It is the duty and responsibility of the board to ensure personnel who are subject to licensure use their license to promote and protect the public health, safety and welfare. False documentation of a procedure or treatment of any kind is unacceptable and cannot be tolerated. It betrays the trust placed in all of us as we work together as well as the trust placed in us by the patients and their families. The Respondent realizes her mistake and the public would benefit in the long run by her continuing to function in society as a paramedic"

Larry Griffin moved to accept the Policy Statement; seconded by Jackie Wilkerson. The vote was as follows:

Dr. Alderson	yes	Mark King	yes
David Baxter	yes	Don Mosby	yes
Susan Breeden	yes	Jackie Wilkerson	yes
Robert Byrd	yes	Ken Wilkerson	yes
Susan Earl	yes	Chairman Ellenburg	yes

Larry Griffin yes

MOTION PASSED

Judge LaFavor called for a break.

Chairman Ellenburg called the meeting back to order at 1:45 p.m. With all board members present from the break, Judge LaFavor called for the next case.

In the Matter of:
Michael F. Fuller, EMT-IV
Lewisburg, Tennessee
Docket No. 17.34-072571A

Mr. Fuller was not presented. Ms. Elisha Hodge, State Counsel, moved for a default. Ken Wilkerson “so moved”, and Robert Byrd gave the second. After Ms. Hodge present her evidence, the Chair opened the floor for a motion regarding the Allegations of Fact.

Jackie Wilkerson made the motion to accept the Allegations of Fact as presented. The motion was seconded by Larry Griffin. There was no discussion and the vote was taken.

Dr. Alderson	yes	Mark King	yes
David Baxter	yes	Don Mosby	yes
Susan Breeden	yes	Jackie Wilkerson	yes
Robert Byrd	yes	Ken Wilkerson	yes
Susan Earl	yes	Chairman Ellenburg	yes
Larry Griffin	yes		

MOTION PASSED

Don Mosby moved to accept the Causes of Action as presented; seconded by Jackie Wilkerson.

Dr. Alderson	yes	Mark King	yes
David Baxter	yes	Don Mosby	yes
Susan Breeden	yes	Jackie Wilkerson	yes
Robert Byrd	yes	Ken Wilkerson	yes
Susan Earl	yes	Chairman Ellenburg	yes
Larry Griffin	yes		

MOTION PASSED

Jackie Wilkerson made the motion to revoke the license of Michael Fuller. Larry Griffin seconded the motion. There was not any discussion and the roll call vote was taken.

Dr. Alderson	yes	Mark King	yes
David Baxter	yes	Don Mosby	yes
Susan Breeden	yes	Jackie Wilkerson	yes
Robert Byrd	yes	Ken Wilkerson	yes
Susan Earl	yes	Chairman Ellenburg	yes
Larry Griffin	yes		

MOTION PASSED

Mark King offered the policy statement on the Board's action.

"The conduct is not consistent with the high standards of professional practice, which are a prerequisite for a licensed healthcare professional. The Board believes this individual is an unsafe practitioner due to t personal misuse of an illegal substance, and public health is endangered by the conduct of this individual."

Ken Wilkerson moved to accept the policy statement. Susan Breeden seconded the policy statement.

Dr. Alderson	yes	Mark King	yes
David Baxter	yes	Don Mosby	yes
Susan Breeden	yes	Jackie Wilkerson	yes
Robert Byrd	yes	Ken Wilkerson	yes
Susan Earl	yes	Chairman Ellenburg	yes
Larry Griffin	yes		

MOTION PASSED

CONSENT ORDER:

Ray L. Hall, EMT-P
Greenbrier, Tennessee
Case No. 2005006671

Ms. Elisha Hodge distributed the order to the Board for their review. Jackie Wilkerson recused himself due to the respondent being in his employment.

Ms. Hodge read the Stipulations of Fact and referred the Board's attention to the penalty of six (6) months probation.

Chairman Ellenburg opened the floor for a motion and discussion on the Consent Order. Ken Wilkerson made the motion to accept the Consent Order as presented; seconded by Susan Breeden. Ms. Hodge clarified the penalty time language in the Consent Order to be six (6) months. Chairman Ellenburg took a roll call vote.

Dr. Alderson	yes	Mark King	yes
David Baxter	yes	Don Mosby	no
Susan Breeden	yes	Ken Wilkerson	no
Robert Byrd	yes	Jackie Wilkerson	recused
Susan Earl	yes	Chairman Ellenburg	no
Larry Griffin	no		

With a vote of six (6) yes; four (4) no; one (1) recused, the motion passed to accept the Consent Order of the six (6) month probation.

DISCUSSION ON SCREENING PANEL, CONSENT ORDERS & AGREED ORDERS

After a discussion with the Board on the order of Consent Orders and Agreed Orders, and the responsibility of the screening panel, Chairman Ellenburg asked Ms. Presley and Ms. Hodge who determines what goes to a screening panel. After some explanations of procedure, Ms. Hodge said the decision was made by the board consultant, the administrative staff and herself. Then there were questions concerning who appoints the screening panel and how long they serve on the screening panel. Ms. Presley said she would consult with Mr. Phillips and Ms. Tidwell to get the answers. Ms. Susan Breeden asked that some kind of policies and procedures or some type of written documentation be prepared so the Board would not have to revisit this topic at every meeting. Chairman Ellenburg stated that the present board was not the board that passed the language for the screening panel, and he asked Ms. Tidwell if the language for the forming of the screening panel could be presented to the Board at the next meeting. Ms. Tidwell said she could get the language from the minutes and Mr. Phillips had the guidelines for the screening panel.

CONSENT ORDER:

Donald C. Shropshire, II
Oak Ridge, Tennessee
Case No. 200400632

Ms. Presley distributed the consent order to the Board for their consideration. Robert Byrd recused himself. Chairman Ellenburg asked Ms. Presley to read from #6 forward; it was noted Mr. Shropshire had held an EMT-P license in Tennessee.

The recommended penalty was for his license to be placed on probation for a period of two years, commencing on the effective date of the Consent Order, and within thirty (30) days of the effective date of the Order, the Respondent shall receive a psychological assessment through Tennessee Professional Assistance Program (TNPAP) and shall receive and remain in compliance at all times of any and all treatment and/or counseling recommended as result of such assessment.

And, if, at any time during the probationary period, the Respondent fails to comply with the terms set forth in (a) and (b), the Respondent shall be deemed to be in violation of

the Consent Order, and the probation shall remain in effect until such time as the Respondent appears before the Board and the Board makes a determination regarding said violation and the consequences thereof.

Ms. Presley asked for the Board's approval on the Consent Order. Don Mosby made the motion to accept the Consent Order as presented; seconded by Ken Wilkerson. A roll call vote was taken. Robert Byrd had recused himself. All other members voted yes to accepting the Consent Order. No one was opposed. MOTION CARRIED.

AGREED ORDER:

Kelly Hinkle, EMT-IV
Kensington, Georgia
Docket No. 17.34-072569A

Ms. Hodge distributed the Agreed Order to the Board for consideration. After reading the Stipulations of Fact, Ms. Hodge asked for the Board's approval of the penalty to revoke the license of Kelly Hinkle, and to pay a cost of \$170 associated with the prosecution of the matter.

Ken Wilkerson moved to accept the Agreed Order as presented; seconded by Larry Griffin. By a roll call vote, the MOTION PASSED with all the sitting members voting yes. None were opposed.

TNPAP

Chairman Ellenburg recognized the TNPAP representative, Mr. Harkreader, for any comment. Mr. Harkreader reported on referrals; two (2) from Board action, three (3) from employers, one (1) from an attorney referral, and one (1) from a treatment center. There have been six (6) individuals who refused to participate in the program. Brochures have been printed and a statewide mailing to the services will be forthcoming.

OLD BUSINESS

Approval of Minutes-Jackie Wilkerson made the motion to accept the June 2005 and August Teleconference minutes as presented. Robert Byrd seconded the motion. By a voice vote, all members voted yes. No one was opposed.

Travel Claims-Administrative Assistant, Terrie Finch, explained a new travel summary form and asked the Board to place their receipts back in their notebooks and to sign in blue ink.

NEW BUSINESS

Chairman Ellenburg called upon the Advisory Counsel, Ms. Juanita Presley, for presentation of Health Licensure and Regulations' disciplinary guidelines. The guidelines were distributed to the Board for review.

In summary, the guidelines are to give guidance on reaching discipline decisions and the level of discipline that suits particular situations on a consistent basis.

Richard Land was now present and Chairman Ellenburg called upon him for his staff report.

STAFF REPORTS

Rural AED Grant-Richard Land reported on his recent trip to Washington D. C. for the rural health conference. During the conference, Mr. Land met with the project officer for the AED grant.

The Tennessee Board of Standards has reviewed the purchasing specs which were submitted in January. The contract has been approved, and a vendor selected. The device is the Phillips Onsite AED and the cost of the devices is \$849.20. The vendor will be Life Park Medical Solutions.

Another AED model is available on a State Contract. It is the AED Plus with a screen and two sets of adult pads.

The plan is to acquire between 200-240 devices and contact the recipients of the October 2004 devices. The aim is the continuation of the rural AED response program. Currently, 3200 public safety officers have been trained and are prepared to use the AEDs in the field.

The cardiac emergency rules for response agencies have been filed with the Secretary of State and will be effective 75 to 80 days after the approval of the Secretary of State's office.

RANDOM DRUG SCREENING

Ken Wilkerson brought to the floor his concern of professionals coming before the Board on drug related situations. Many questions were asked concerning authority and legality. Ms. Presley, Advisory Counsel, will inquire if it is within the power of the Board to mandate random drug screens for licensed personnel working in an EMS related or health related environments. Chairman Ellenburg is concerned the Board only has rules in place that address the violation and nothing in place to monitor and screen.

DISCIPLINARY GUIDELINES DISCUSSION (continued)

After discussion and comments on the guidelines, it was the Board's decision to table the subject, allow the Board time to review the distributed guidelines and bring the subject back to the table at the next board meeting.

Chairman Ellenburg called for any further business or announcements. None were brought forth; therefore, the Chair entertained a motion to adjourn. So moved by Ken Wilkerson; seconded by everyone with a voice vote of yes.

Respectfully Submitted,

Terrie E. Finch